

iPad/Lab/Library Research Guidelines



Research days are a privilege, and not a right. You will miss out on the opportunity to spend time researching if you choose to abuse this privilege, and, as a consequence, I will either 1) find an appropriate researchable topic and books from the library for you to take notes from, or 2) Immediately inform your parents/ guardians of time wasted, issue a detention for violations, and, if necessary, ask that you be removed from the class without your iPad and the ability to research in class. If a majority of the class is disruptive, research privileges will be revoked for the class, and we will complete an alternative assignment in class. Please be quiet and respectful when researching.

Basic guidelines for lab/ research days are as follows:

1) **Bring your materials.** This includes necessary worksheets, binder paper to take handwritten notes (no copying and pasting into electronic documents), a pen or pencil, your notes and outline when completed, rough draft when completed, etc. If you do not show responsibility, you will be asked to visit me during non-class time and display responsibility then by helping me organize/ clean.

2) **Remain quiet.** I understand the need for occasional help, but remember, research is self-explanatory, and with such an uncomplicated task, this eliminates the need to “get help” from friends. First, listen in class when instructions are given (rather than waiting for peers to use their time to explain it for you), and then, raise your hand if you are still confused in the lab or in the classroom with iPads. Asking a peer for help should be a last result, as this encourages social conversations not permitted in the lab/ library/ classroom on very focused days, and this is an individual project. Our research days are limited and not to be wasted. Please be caring of other students’ time, and trust me to help you when needed.

3) **Stay on task.** It may be that we turn in iPads before our research unit is complete. If this is the case, and if both the lab and library are not available to accommodate all students, some

of you will be asked to use your phones as a tool/ mini computer for researching. This privilege will be given to trusted, compliant students, and can easily be taken away if abused.

Regardless of the device you are on (including school-issued iPads), you are to be researching your specific topic and taking notes. Gaming, texting, emailing, visiting non-related websites, and the like are not permitted.

4) Refrain from eating and drinking if in the library/ lab. This includes water. Computers and electronics can be damaged. Choose to eat and drink before class if we go to the library/ lab. *In class*, you will be permitted to be careful and clean up after yourselves.

5) Put your best foot forward and be a step above others. Sit up straight, do your work, refrain from wearing your hat in the lab or library (to show the utmost respect), stay quiet, work hard to think critically. You will gain respect from the peers that matter most the better you make an effort to be respectful and mature.

6) Minimize disruptions. Try to use the restroom before class, and bring bottled water to class to avoid time spent out of class. Be mature with your use of time, and avoid non-verbal, distracting communication with others, setting a model of dignity for others.

7) Be responsible when the period is over. If we are in the library or lab, this includes logging out of your computer, so that others may use it, cleaning the area around you, even if the initial mess isn't yours, and tucking in your chair. If in the classroom, you should clean your desk area, and make sure you take all your belongings.

8) Be polite. Refrain from complaining, tattling, and using rude remarks. Prefer others. If you have issues with your iPad, or (in the lab) if your computer doesn't work, be okay with hard-copy or phone researching. Say thank-you when others help you.

9) Remember the purpose. Our goal for this unit is to learn the critical skill of getting our way and not being duped by others. Be careful when selecting websites that work (don't be duped), and work hard now to research for the best persuasive essay possible (which helps you to practice and develop the skill of getting your way!).

10) Be excited! This unit is our last, and it's tailored for something you personally are interested in! It also provides skills to make you a more critical thinker and not be duped in a world of people that can easily try to manipulate us. Keep this in mind. This project is not only of your personal interest, but also helps you be more prepared for life. ☺